

Youth Director

Ministry Work Description

Supervisor: Director of Congregational Life
Job Classification: Full-Time (40 hrs/wk)
Last Revised: 6/7/2022

This position is a shared Youth Director for two churches in Beaver Dam, WI: First Lutheran Church and Trinity United Methodist Church.

Expectation:

Our staff will collaborate as a team to further First Lutheran Church and Trinity United Methodist's Mission and Vision to reach common goals for shared ministry. We welcome and celebrate diversity and uniqueness.

Ministry Work Summary:

The Youth Director is responsible to support, advocate for, and develop a youth ministry with members of the church to nurture faith and a spirit of Christian community. The Youth Director will primarily be responsible for supporting and developing participation in middle school and high school youth - education, fellowship, service, and building relationships. Have commitment to the Christian faith. Demonstrate a theology in harmony with First Lutheran Church and Trinity United Methodist's mission, vision, and values. The job duties will grow and change with experience, the gifts of the person hired, and the needs of the congregations.

Responsibilities & Duties:

- Be present and build relationships with children & youth and their parents/guardians
- Develop, grow, and maintain a Youth Group for middle school and high school youth
- Stay connected with Young Adults
- Provide a joint Confirmation program and work in conjunction with the Pastors
- Manage the approved budgets for the youth programs
- Manage all Youth Ministry Dedicated Accounts
- Facilitate a summer mission trip, adventure trip, the ELCA Youth Gathering, and/or the Methodist YOUTH event on a rotating schedule
- Promote youth opportunities and communicate with families in a variety of mediums
- Network with other Children, Youth, & Family leaders in Beaver Dam, the ELCA South-Central Synod of Wisconsin, and the Wisconsin Conference of the UMC
- Work as a team member with other leaders in the church and build relationships, including a Youth Council with representatives from both churches
- Attend community events to support youth of our congregations. Encourage this to be part of the congregational life culture.

Qualifications & Skills:

- A commitment and model to the Christian faith
- Ability to communicate clear theology consistent with both churches
- Proficient in program development (plan, organize, and implement events)
- Ability to speak and lead from experienced faith
- Strong leadership and communication skills
- Work as a team member
- Set and maintain healthy boundaries
- Attention to detail
- Proficient computer skills including the use of social media
- Ability to prioritize work and take direction

Work Environment:

This job operates in a variety of environments including: a professional office environment, instructional spaces, community events, bus rides, and various trip locations.

Physical Demands:

This job places the occupant in a variety of situations requiring the ability to be physically active, travel long distances, and work odd schedules that may affect sleep schedules. Duties performed by this position may require the ability to go up and down stairs, stand for a prolonged period of time, and other functions requiring a basic level of physical activity.

Travel:

Occasional travel is expected for this position including weekend retreats, day trips, synod or conference events, and week-long trips.

Position Type & Classification:

1. This position is a full-time, 40-hour position. Days and hours of work may vary based on programming and to be worked out with the Pastors and the Director of Congregational Life.
2. Compensation based on experience

Required Education & Experience:

1. High School Graduate, or equivalent
2. Follows Safe Sanctuaries 5-Year Older Rule
3. Church ministry experience preferred
4. Bible Camp counselor experience preferred